

Payroll & Benefits Department
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TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: March 2019 Payroll Notification to Employees

UNIQUE PAYMENTS

There were no unique payments this month.

OTHER NOTICES

An updated Direct Deposit Authorization form is available for future changes or authorizations. The form is available on the Staff Forms page here: [Direct Deposit Authorization](#)
Payroll can only accept forms with the employee's original signature – emailed forms will not be accepted.

Department of Retirement Systems Service Credit

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.